

Massachusetts Department of Early Education and Care Reopen Approach

Attestation Form

June 12, 2020

ATTESTATION FORM

This attestation form is applicable to Group and School Age and Family Child Care programs¹ and **must be completed prior to reopening under Massachusetts Child and Youth Serving Programs Reopen Approach: Minimum Requirements for Health and Safety.**

The attestation form must be signed by the licensee of the child care program. Following completion of the Reopening Transaction in LEAD, the licensee will **receive the attestation form via email.** The licensee must complete the attestation form via LEAD and submit with their signature to receive provisional approval to reopen.

Please read each attestation carefully. **Mark the box to the left to confirm that you agree to and are able to comply with the requirements and conditions described in each attestation below.** You are agreeing to the following in consideration of EEC granting you approval to reopen your Program under the following terms:

- My program will comply with all of the Minimum Requirements for Health and Safety and any other policies, standards, or requirements required by the Department of Early Education and Care (EEC).
- I agree that any employee of EEC, may, at any reasonable time, visit and inspect my program in order to investigate any complaint allegations or to determine whether my program is being operated in compliance with any applicable Minimum Requirements for Health and Safety or any other EEC policies, standards, or requirements. I agree to make available any information requested by the Department to determine compliance.
- All staff working with children must complete EEC Health and Safety Training: Guidance for Reopening of Child and Youth Serving Programs through EEC's Learning Management System prior to reopening.
- All Administrators and staff working in my program have met the required Educator Qualifications for my program's capacity and maximum group sizes.
- I have reported to EEC all changes in staffing, household members, and persons regularly on the premises, and any other changes that may impact required Background Record Checks s.

¹ Funded Programs and Informal Child Care programs do not need to complete this attestation.



- At least one staff member with current age-appropriate CPR and First Aid certification will be on the premises at all times when children are present.
- My program has adequate staffing to comply with and implement the Staffing and Operations requirements included in Section 2 of the Minimum Requirements for Health and Safety. FCC programs that were in good standing prior to the emergency closure are not required to change their staffing plan in accordance with the Additional Guidance for Family Child Care.
- My program will comply with and implement the required staff to child ratios and maximum group sizes included in Section 3 of the Minimum Requirements for Health and Safety. FCC programs that were in good standing prior to the emergency closure are not required to change their maximum capacity and ratios in accordance with the Additional Guidance for Family Child Care.
- My program has the space and staffing to comply with all requirements related to the isolation and discharge of sick or symptomatic children and staff.
- My program will make its best effort to maintain adequate supplies, resources, and facilities to promote frequent hand hygiene practices and to implement all health and safety protocols regarding screening, monitoring, hand hygiene, cleaning, sanitizing, and disinfecting.
- My program will comply with any required virtual visits and recording of visits, where necessary, as part of the renewal process, licensing of a new space, or other monitoring visit as needed.
- Upon receipt of my provisional approval, my program will post the provisional approval letter next to my license and visible to parents and staff.
- Upon approval of my Reopening Plans and receipt of my final approval, my program will post the final approval letter next to my license and visible to parents and staff.
- If my program is unable to comply with any of the Minimum Requirements for Health and Safety, I will notify my program's EEC licensor immediately.
- I understand that failure to comply with the applicable Minimum Requirements for Health and Safety or any other EEC policies, standards, or requirements may result in a written visit report and those findings shall be shared through EEC's consumer education website.
- I understand that failure to comply with the applicable Minimum Requirements for Health and Safety or any other EEC policies, standards, or requirements, or to provide false and misleading information to EEC or any of its staff, may result in legal action against my approval to operate, including, sanctions, fines, refusal to issue, revocation, or suspension.
- I understand that by signing below, I confirm that I am duly authorized to act as the official agent of the program identified above and that I confirm agreement with each attestation above. I further understand that any breach of the provisions of this Attestation Form or of the protocols detailed in the Reopening Plan submitted by my program may result in the possible immediate closure of my program or other action deemed necessary, in its discretion, by EEC.

Signed under the penalties of perjury.



Signature: Stevie Peugh Date: June 22, 2020
Title: President & CEO

ACCEPTED BY THE DEPARTMENT OF EARLY EDUCATION AND CARE

Signature: _____ Date: _____
Title: _____