



**YMCA Cape Cod**  
 2245 Iyannough Road  
 West Barnstable, MA 02668-0188  
 (508)362-6500 • Fax (508)362-5379

**APPLICATION FOR SUMMER CAMP EMPLOYMENT**

The YMCA Cape Cod is an equal employment and affirmative action employer. In compliance with federal and state equal employment opportunity laws, applicants are considered for employment without regard to race, color, religion, sex, sexual orientation, national origin, age, marital status, physical or mental disability or handicap, or genetic information. No question on this application is intended to elicit protected information. Also, it is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

*If you require any special reasonable accommodation(s) in completing this Application, in interviewing, or in otherwise participating in the employee selection process, please advise the Human Resources Department.*

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Last Name	First Name	Middle Name
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Street Address	City	State	Zip
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Mailing Address	City	State	Zip
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Telephone # ( ) \_\_\_\_\_ Cellular Phone # ( ) \_\_\_\_\_

Cape Cod Phone # ( ) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Date of Application \_\_\_\_\_

Referral Source  Self                       Employee                       Advertisement—Source: \_\_\_\_\_

School                       YMCA Cape Cod's Website

Job Fair                       Friend                       Other \_\_\_\_\_

Name of person who referred you \_\_\_\_\_

Are you legally eligible to work in the United States? Yes    No

Are you under age 18? Yes    No (If yes, you will be required to submit a work permit)

Have you previously filled out an application with the YMCA Cape Cod? Yes    No If yes, when? \_\_\_\_\_

Were you previously employed with a YMCA? Yes    No If yes, when? \_\_\_\_\_ where? \_\_\_\_\_

If related to anyone in the YMCA Cape Cod's employ, state name, department, and relationship

**EMPLOYMENT DESIRED**

<b>Which age group do you prefer to work with?</b>	<b>Camp Lyndon in Sandwich (campers ages 5-16)</b>	
<input type="checkbox"/> Any <input type="checkbox"/> 5-6 years	<input type="checkbox"/> Camp Nurse	Program Instructor:
<input type="checkbox"/> 7-8 years <input type="checkbox"/> 9-10 years	<input type="checkbox"/> Clerical Assistant	<input type="checkbox"/> Archery
<input type="checkbox"/> 11-12 years <input type="checkbox"/> 13-14 years	<input type="checkbox"/> Counselor	<input type="checkbox"/> Arts & Crafts
<input type="checkbox"/> 15-16 years	<input type="checkbox"/> Food Service Assistant	<input type="checkbox"/> Boating
	<input type="checkbox"/> Housekeeping	<input type="checkbox"/> Drama
	<input type="checkbox"/> Lifeguard: <input type="checkbox"/> Weekday <input type="checkbox"/> Weekend	<input type="checkbox"/> Nature
<b>West Barnstable Camp (campers ages 5-11)</b>	<input type="checkbox"/> Unit Director	<input type="checkbox"/> Outdoor Living
<input type="checkbox"/> Counselor	<input type="checkbox"/> Van Driver	<input type="checkbox"/> Ropes Course
	<input type="checkbox"/> Waterfront Director	<input type="checkbox"/> Sports
		<input type="checkbox"/> Other: _____

## EMPLOYMENT RECORD

List all previous employers, starting with your most recent employer. Attach additional pages if necessary. Include self-employment, summer and part-time jobs. You may also include any verifiable volunteer work. Please be as accurate as possible since we contact past employers for reference purposes. You may include your resume with this application; however, please also complete this Employment Record section.

Company Name: Address:	Supervisor's Name  Supervisor's Phone #	Dates Employed From: To:
Job Position(s)	Final Pay	Duties & Job Responsibilities
What did you like most about your position?	What did you like least about your position?	Reason for Leaving?

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Company Name: Address:	Supervisor's Name  Supervisor's Phone #	Dates Employed From: To:
Job Position(s)	Final Pay	Duties & Job Responsibilities
What did you like most about your position?	What did you like least about your position?	Reason for Leaving?

If currently employed, why do you desire to change your position? \_\_\_\_\_

Are you employed now?    Yes    No                      May we contact your current employer?    Yes    No

Is there any other job-related information you want us to know about you? \_\_\_\_\_

## AREAS OF EXPERTISE & INTEREST

Please rank the following activities that interest you

1 = Familiarity with activity; not qualified to teach ▪ 2 = Qualified to be an assistant

3 = Excellence in activity/no teaching experience ▪ 4 = Proficiency in activity/able to teach/qualified expert

### LAND SPORTS

- Baseball
- Basketball
- Field Hockey
- Football
- Soccer
- Softball
- Track Events

### WATER SPORTS

- Swimming
- Canoeing
- Sailing
- Fishing
- Kayaking
- Snorkeling
- Driving Motor Boat

### VISUAL ARTS

- Basketry
- Ceramics
- Jewelry
- Leather Work
- Painting
- Photography
- Drawing
- Folk Crafts

### THEATRE/MUSIC

- Acting
- Magic
- Music
- Puppetry
- Play Writing
- Instruments\*

\*Please list:

### OUTDOOR LIFE

- Backpacking
- Hiking
- Fire Building
- Outdoor Cooking
- Orienteering
- Camp Crafts

### SCIENCE & NATURE

- Animal Care/Knowledge
- Astronomy
- Gardening
- Plant ID
- Forestry
- Nature Art

### PHYSICAL

- Weights
- Aerobics
- Yoga

### DANCE

- Ballet
- Square
- Tap
- Jazz
- Hip-hop
- Folk

### ROPES COURSE

- Adventure Games
- Low Ropes
- High Ropes
- Belaying
- Climbing (Rock/Tower)

### MISCELLANEOUS

- Native American Lore
- New Games
- Foreign Language
- Newspapers/Publishing
- Digital Video Production

**OTHER – Please list any special training, certifications, & expiration dates.**

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## EDUCATION

	School Name	City/State	Major Course/ Subject	Circle Last Year Completed	Degree
High School/ Prep				9 10 11 12	
College				1 2 3 4	
Graduate Work				1 2 3 4	
Other				1 2 3 4	

## REFERENCES

List at least three character references that know you well and can attest to your abilities and suitability for YMCA employment (*one reference MUST be a family member*).

Name	Address	Occupation/ Relationship to You	Telephone Number	# of Years Known

## ESSAYS

**Please answer the following questions. Use a separate piece of paper if necessary.**

Describe your experience working with children and/or adults in a group setting.

Please recall a challenging situation working with children. How did you handle it? What did you learn?

Describe your experiences, positive or negative, as a camper/camp staff member. If you have no prior camp experience, describe how you think the ideal experience should be.

What qualifies you for the specific position for which you are applying? Why should you be considered over someone else?

Why do you want to work at a YMCA summer camp?

Comments or other information/considerations.

**APPLICANT'S AGREEMENT AND RELEASE**

**\*\*\*Please Read Before Signing\*\*\***

**Employment at Will** I understand and agree that if hired, my employment will be at-will in nature and may be terminated, with or without cause, at any time, by myself or the YMCA Cape Cod. I also understand that this written statement supersedes any and all oral representations made by agents or representatives of the YMCA Cape Cod.

It is my understanding that this employment application, or the granting of an oral interview, does not represent a contract of employment or a promise of future benefits.

**Release** I hereby authorize any former employer, any person, firm, corporation, school, or any government agency to answer any and all questions and to release or provide any information within their knowledge or records. I agree to hold the YMCA Cape Cod and any former employer, any person, firm, corporation, school, or any government agency or any or all of them harmless and free of any liability for releasing any information (whether fact or opinion) that is within their knowledge or records. I agree that a photocopy of this authorization be accepted with the same authority as the original.

**CORI (Criminal Offender Record Information) & SORI (Sex Offender Registry Information)** I understand that the YMCA Cape Cod will perform a "CORI" and "SORI" check on me.

**Employment Authorization** I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

**Unlawful Discrimination** The YMCA Cape Cod does not tolerate unlawful discrimination in its employment practices. The YMCA Cape Cod does not tolerate harassment, and no question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment, on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state, or local law. Examples of prohibited harassment include, but are not limited to, unwelcome physical contact, offensive gestures, unwelcome comments, jokes, epithets, threats, insults, name-calling, negative stereotyping, possession or display of derogatory pictures or other graphic materials, and any other words or conduct that demean, stigmatize, intimidate, or single out a person because of his or her membership in a protected category. Harassment of our employees is strictly prohibited, whether it is committed by a manager, coworker, subordinate, or non-employee (such as a volunteer, vendor or member). The YMCA Cape Cod takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.

I understand that the YMCA Cape Cod does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal laws.

**Truthfulness** I certify that all information provided by me in support of my application for employment is true and correct to the best of my knowledge. I understand that misrepresentations or omissions may be cause for rejection, or may be cause for subsequent dismissal if I am hired.

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_