

# SCHOOL AGED CHILD CARE EFT ELECTRONIC FUNDS TRANSFER AGREEMENT WEEKLY CHILD CARE TUITION

YMCA Cape Cod offers EFT withdrawal for our School Age Child Care tuition payments. Your bank account will be drafted **weekly**. EFT is a benefit that automatically withdraws your childcare tuition from your checking account **weekly, one week in advance**. There will be no more invoices, checks, postage, or late fees to worry about. Your childcare tuition payments will appear on your monthly bank statement.

Our computer software accommodates this process. We will process the EFT payment weekly (normally Thursday. Please be aware that the software requires us to take the entire outstanding balance due on your account—you cannot choose to have a different amount taken.

If you choose to sign up for EFT withdrawal, please be sure that you understand each of these points:

- An EFT file will be processed weekly, usually Thursday, but if the agency is closed or if there are unforeseen circumstances, we reserve the right to process the EFT on any other day that week.
- The amount of the EFT will be your outstanding balance which includes any fees and your child's tuition for that same week. This is a requirement of the software over which we have no control.
- If you are enrolled in another YMCA Cape Cod program or have a membership, a separate, additional, form may be required.
- Adjustments will be automatically made when there is a change in YMCA fees (we will provide a 30 day advanced notice when fees are changed).

If you are interested in EFT withdrawal for your childcare payments, please fill out the attached EFT agreement form (one for each child) along with a voided check and return to your site director.

For questions about this process, please contact our Finance Department at  $508-362-6500 \times 1057$ 

Signature\_\_\_\_\_\_Date

I have read and understand the above information.



### **SCHOOL AGE CHILD CARE - EFT**

FOR YOUTH DEVELOPMENT® FOR HEALTHY LIVING FOR SOCIAL RESPONSIBILITY

**PROGRAM CENTER:** 

# ELECTRONIC FUNDS TRANSFER AGREEMENT WEEKLY CHILD CARE TUITION PAYMENTS

CHILD'S NAME1:		Please indicate the center your child(ren) attend(s):	
CHILD'S NAME 2:  CHILD'S NAME 3:		Lyndon P Lorusso YMCA  Teaticket Elementary	
I,, authorize my bank to make payment electronically on a weekly basis to the YMCA Cape Cod, to be posted to my child care account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.		North Falmouth Elementary	
		Harwich Elementary	
		Mullen Hall Elementary	
		Morse Pond School	
BANK INFORMATION			
#Checking Account (Please attach a voided check)			
Checking Account (Please attach a voided check)	Bank Transit	Bank Transit Routing Number	
Full Name of Bank			
PAYMENT DATES AND AMOUNTS:			
Weekly Amount of EFT = \$ Total account balance	First Paymen	t Nate·	
<ol> <li>I understand that childcare and other fees change period authorize YMCA Cape Cod to charge my account any rate increases.</li> <li>I understand that if I wish to terminate this authorization least ten (10) days prior to the next scheduled bank draid</li> </ol>	. I must notify the YM	_	
3. Should any draft not be honored by my bank for any rea a service charge (currently \$35.00) applied by the YMC, charge me.	son, I understand th A Cape Cod. This is ir	at I am still responsible for that payment plus a addition to any service fee my bank may	
4. I understand that after three unpaid drafts within a year, pay the amount due each week by check or money ord Cape Cod Administration Offices in Hyannis, or at the m Barnstable.	EFT payments will st ler or cash. In-persor aain reception desk a	op. For the following year, I will be required to n payments are only accepted at the YMCA t the Lyndon P Lorusso YMCA Branch in West	
5. I understand that if my payments fall behind more than 2 as stated in the child care parent handbook.	2 weeks, the YMCA C	ape Cod will begin the termination process,	
6. I understand that the YMCA will process an EFT file week agency is closed or if there are unforeseen circumstand day that week. Past due amounts CAN NOT BE PAID VI/ or cash.	kly. Ordinarily it will be ces, the YMCA reserv A EFT. Any past due a	on Thursday,one week in advance, but if the es the right to process the EFT on any other imount must be paid by check, money order	
7. I understand that clerical errors can be made and agree processing my weekly EFT payments.	to hold the YMCA Ca	pe Cod harmless for any errors made in	
Signed:		Date:	
Printed Name:			



### SCHOOL AGE CHILD CARE - CREDIT CARD

FOR YOUTH DEVELOPMENT® FOR HEALTHY LIVING FOR SOCIAL RESPONSIBILITY

PROGRAM CENTER:

# CREDIT CARD TRANSACTION AUTHERAZATION WEEKLY CHILD CARE TUITION PAYMENTS

CHILD'S NAME1:	Please indicate the center your child(ren) attend(s)
CHILD'S NAME 2:	Lyndon P Lorusso YMCA
CHILD'S NAME 3:	Teaticket Elementary
	East Falmouth Elementary
I, authorize the YMCA Cape Cod,	North Falmouth Elementary
l,, authorize the YMCA Cape Cod, to charge the following credit card, weekly to be posted to my child care account.	Harwich Elementary
CARD INFORMATION	Mullen Hall Elementary
CARD IN ORMATION	Morse Pond School
Name as it appears on the card	
Billing Address – Street, State, Zip (As it appears on credit card statemen	t)
Type of Card	
□Visa □Master Card □Discover □American Express □	Other
#	
Card Number Expiration Date	e Security Code
PAYMENT DATES AND AMOUNTS:	
Weekly Credit Charge = \$ Total account balance First Payment	Date:
<ol> <li>I understand that childcare and other fees change periodically. 30 days advance notice is always</li> <li>Cape Cod to charge my account for my total outstanding balance each week incl</li> </ol>	s given. By signing below, <b>I authorize YMCA</b> uding any rate increases.
2. I understand that if I wish to terminate this authorization, I must notify the YMCA Cape Cod according the next scheduled bank draft transaction.	ounting office in writing at least ten (10) days prior to
3. Should any charge not be honored by my credit card for any reason, I understand that I am stil (currently \$35.00) applied by the YMCA Cape Cod. This is in addition to any service fee my cre	responsible for that payment plus a service charge dit card may charge me.
4. I understand that after three unpaid drafts within a year, credit card payments will stop. For the due each week by EFT, check, money order or cash. In-person payments are only accepted a Hyannis, or at the main reception desk at the Lyndon P Lorusso YMCA Branch in West Barnst	t the YMCA Cape Cod Administration Offices in
<ol><li>I understand that if my payments fall behind more than 2 weeks, the YMCA Cape Cod will begin parent handbook.</li></ol>	the termination process, as stated in the child care
<ol><li>I understand that the YMCA will process a credit card batch weekly. Ordinarily it will be on Thurs or if there are unforeseen circumstances, the YMCA reserves the right to process the credit ca</li></ol>	day,one week in advance, but if the agency is closed and batch on any other day that week.
7. I understand that clerical errors can be made and agree to hold the YMCA Cape Cod harmless payments.	for any errors made in processing my weekly
Signed:	Date:
Printed Name:	